

STORMWATER REQUIREMENTS ACKNOWLEDGMENT

PROJECT NAME: _____

I am the financially responsible person for the above-referenced development project. This project requires Engineered Stormwater Controls per the Town of Cary Land Development Ordinance (“LDO”) Section 4.4.6 Watershed Protection Overlay and/or Section 7.3 Stormwater Management.

Under the LDO, the Town cannot issue a certificate of occupancy for any development or building until all of the engineered stormwater controls and associated documents required by section 4.4.6 and/or section 7.3 are approved and in place on the property. The required measures include providing the town with a survey plat, an executed maintenance manual and a recorded easement.

I understand that the Town makes every effort to expeditiously review and approve the required documentation, but I also understand that it is my responsibility to provide this documentation for the Town to review. I understand that before I can expect the issuance of a certificate of occupancy or occupancy of the building, all of the stormwater controls must be completed. If occupancy by a certain date is important, it is recommended that I properly complete all items as indicated on the Owners List that is included in this document:

Owners List

Item	Date Received
1. Executed Deed (Property Description)	
2. Operations & Maintenance Manual	
3. Maintenance Agreement	
4. Survey Plot of Structure Ready for filing with Wake County Register of Deeds showing the related Stormwater Control Structure and Access Easement (Access to BMP for maintenance)	
5. Maintenance Security (According to Chap. 4.4.6 (G)(7) LDO)	
6. Stormwater Control Structure And Access Easement and Agreement Document for recording with the register of deeds.	
7. Certification (sealed by PE) stating that structure is complete and complies fully with approved plans and specifications	
8. Soils report (soil media must meet NCDENR BMP Manual Specifications for bioretention)	
9. Reproducible record drawings (Including easements)	

I understand that I can contact the Stormwater section of the Town of Cary and receive help with these documents but it is my responsibility to ensure that they are supplied to the Town of Cary.

Name:

Name (Print):

Title (Print):

Date: