

CHANGE OF CONTRACTOR(S)

This form must be completed for all permits whenever you wish to change a contractor listed on the original permit and there is no change to the scope of work. If there are any changes to the scope of work, please complete a Project Modification form only.

PROJECT INFORMATION		
Project Address _____	City _____	ZIP _____
Subdivision _____	Lot No. _____	
Project Name _____		
Project Contact Person _____	Phone _(____)_____	Fax _(____)_____
CONTRACTOR(S) TO BE CHANGED		
The contractors listed below will be performing work on this project in the trade indicated.		
The new contractor is: (check one)		
<input type="checkbox"/> assuming responsibility for all work done for that trade;		
<input type="checkbox"/> completing work started by a previous contractor, which is about _____ percent complete as of today. (If so, it is recommended that you schedule a trade inspection prior to completing any new work.)		
<input type="checkbox"/> BUILDING		
Contractor (Company Name) _____	Office Phone _(____)_____	
Address _____	City _____	State _____ ZIP _____
Email _____	Office Fax _(____)_____	
NC License Number _____	Class _____	
<input type="checkbox"/> ELECTRICAL		
Contractor (Company Name) _____	Office Phone _(____)_____	
Address _____	City _____	State _____ ZIP _____
Email _____	Office Fax _(____)_____	
NC License Number _____	Class _____	
<input type="checkbox"/> PLUMBING		
Contractor (Company Name) _____	Office Phone _(____)_____	
Address _____	City _____	State _____ ZIP _____
Email _____	Office Fax _(____)_____	
NC License Number _____	Class _____	
<input type="checkbox"/> MECHANICAL		
Contractor (Company Name) _____	Office Phone _(____)_____	
Address _____	City _____	State _____ ZIP _____
Email _____	Office Fax _(____)_____	
NC License Number _____	Class _____	
<input type="checkbox"/> OTHER (Type) _____		
Contractor (Company Name) _____	Office Phone _(____)_____	
Address _____	City _____	State _____ ZIP _____
Email _____	Office Fax _(____)_____	
NC License Number _____	Class _____	
OWNER / AGENT STATEMENT		
I hereby certify that I have the authority to make the above change of contractor(s) to the original application and that the information provided is correct.		
_____	_____	_____
Owner/Agent Name (print)	Owner/Agent Signature	Date